



April 08, 2019

Dear Mr. Findlay,

Thank you for your dedication and contribution as a TA in the School of Computer Science. I would like to congratulate you on being selected as one of the nominees for the **School of Computer Science Outstanding Teaching Assistant Award** for the 2018-19 academic year. Your support and efforts did not go unnoticed, as evidenced by nominations and comments of praise from 2 students who appreciated your hard work and commitment this term. Regretfully, you were not selected as this year's winner because there were many nominations and we could only select one undergraduate TA and one graduate TA for the award. But that should in no way diminish your outstanding efforts this term. Please accept our warmest appreciation for your hard work.

The following feedback about your performance was presented to the selection committee:

"William is very informative in the tutorials, helpful in office hours being able to explain ideas and help in further understanding of tutorial information."

"William's office hours were good way to focus, gain knowledge and work."

"William responds quickly and clearly to emails with rational and concise response."

Thank you for your dedication as a TA in the School of Computer Science and congratulations on a job well done!

Sincerely,

Douglas Howe, Director

School of Computer Science.